

WNA Umpiring Administrator Description

Position Description

The Role

The Netball Umpire Administrator is responsible for appointing umpires for each netball games from the list of umpires available for each competition. This role reports directly to the Head of Umpiring.

Essential Job Functions: 6 Hours per Week.

- Co-ordinate the roster for Association umpires for each game, from the available umpires.
- Liaise with Head of umpiring to ensure appropriate placement of umpires and mentors.
- Liaise with the Head of Umpiring to ensure the appropriate training level for junior umpires and mentors.

Accreditation & Qualifications:

Essential

- Current Working with Children's Check that is linked to Wyndham Netball Association
- Completion of the Associations Child Safety accreditation, including completion of a designated child safety training unit, completion of the Association's Child Safety Declaration, and acknowledgement of the relevant Code of Conduct/s.

Requirements:

- Highly developed verbal and written communication, presentation, and negotiation skills.
- Ability to manage multiple tasks and priorities in a fast-paced environment.
- Experience working with umpires or officials in a sports environment.
- A positive attitude and ability to remain calm under pressure.

NOTE: This position description is not intended to be all inclusive. The employee may perform other related duties as mutually agreed from time to time to meet the ongoing needs of the WNA.